

UNIVERSITY PARK PATIO HOMES HOA  
NOTICE OF COMPLETION

Completion of the proposed improvement to property, as described in the Homeowners Improvement Application (HIA) form and as approved by the Architectural Review Committee (ARC) in writing, shall be within six (6) months after the date of approval or such period of time as authorized by the ARC. The applicant shall deliver this Notice of Completion to Houston Community Management Services (HCMS), the receipt of which will be deemed to be the date of completion of such Improvement to Property.

The ARC or its representative HCMS, shall have the right to inspect any improvement to the property before and after completion provided that the right to inspection shall terminate sixty (60) days after the ARC shall have received a Notice of Completion from the applicant. Upon receipt, HCMS may contact the applicant to schedule a convenient time for the inspection.

Please submit this completed and dated form to the below address after completion of improvement. Thank you.

Date of HIA Application Approval \_\_\_\_\_

Date of Improvement Completion \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Please send the completed form to:

Houston Community Management Services  
University Park Patio Homes  
Attn: Debbie Newnam  
17049 El Camino Real, Suite 100  
Houston, Texas 77058  
Phone: 832-864-1250  
Fax: 281-218-6973